

Burley Senior High School
2011-2012
Parent & Student Handbook



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BURLEY SENIOR HIGH SCHOOL FACULTY & STAFF

Administration

Dr. Carolyn Hondo, Principal
 Tara Bagley, Assistant Principal – grades 9 & 11
 Levi Power, Assistant Principal – grades 10 & 12

Athletic Director

Gordon Kerbs

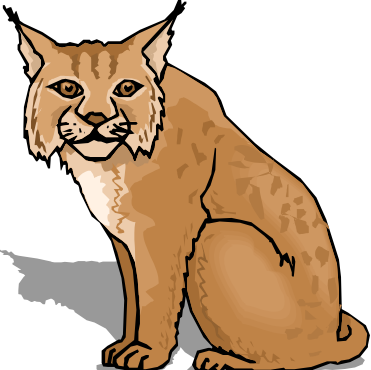
Counselors

Dan Bolingbroke, A-K
 Jeanne Kerbs, L-Z

Main Office Staff

Susan Belliston, Registrar
 Ida Barger, Receptionist
 Cindy Manning, Business Manager
 Mary Williams, Attendance Secretary

<p style="text-align: center;">Social Studies</p> <p style="text-align: center;">Brett Graham, Global Studies/History Mark Jones, Global Studies/History Clint Milliron, Government/Economics Craig Mills, Government Colleen Parkin, US History Art Silva, US History</p>	<p style="text-align: center;">Practical Arts</p> <p style="text-align: center;">Jessica Barras, Family & Consumer Science Hettie DeJong, Family & Consumer Science Sam Condie, Agriculture Lex Godrey, Agriculture Jack Garrett, Agriculture Jack Bagley, Business/Computers DeAnn Campbell, Accounting/ Computers</p>
<p style="text-align: center;">English</p> <p style="text-align: center;">Bridgit Arkoosh Terri Harris Wendie Munoz Seth Nielsen Brenda Roberts Becca Tateoka</p>	<p style="text-align: center;">Math</p> <p style="text-align: center;">Roger Caresia, Algebra/Geometry Gary Elsensohn, Algebra/Geometry Becky Gummerson, Algebra/Calculus/Trig Tim Gunderson, Calculus/Statistics/Geology Wes Nyblade, Algebra/ Calculus/Trig Terri Matthews, Algebra, Geometry Cindy Shaw, Algebra 1 & 2</p>
<p style="text-align: center;">Media Center</p> <p style="text-align: center;">David Badger, Media Specialist Claudia Lyons Sheri Allred</p>	<p style="text-align: center;">Science</p> <p style="text-align: center;">Carrie Carson, Physical Science/Physics Barb Potthast, Biology/Chemistry Terence Smith, Biology/Anatomy Angela Heiner, Biology/Astronomy</p>

<p style="text-align: center;">Fine Arts</p> <p>Don Sandmann, Visual Arts Richard Call, Drama/Speech Cindy Hansen, Choir Steve Floyd, Band Paul Pugh, Orchestra Imelda Early, Spanish Glen Allen, Spanish Corey Wilson, German Paula Nelson, Communications</p>	<p style="text-align: center;">Special Services</p> <p>Yolanda Sapien, ESL Teacher Veronica Granillo, ESL Aide Judy Martinez, ESL Aide Jenni Street, Teacher Gary Johnson, Teacher Terry Kinkead, Teacher Tiffany Green, Teacher Melissa Brown, Aide Julie Buttars, Aide Liisa Craner, Aide Marni Stadel, Aide Patrice Parish, Secretary</p>
<p style="text-align: center;">PE/Health</p> <p>Jeff Green, PE/Fitness Michael Hill, PE/Weights Gordon Kerbs, Health Devin Kuna, Health/PE Mary Miller, PE/Weights</p>	<p style="text-align: center;">Custodial Staff</p> <p>Randy Okelberry, Head Custodian Coco Valle Becky Delbosque Alicia Cruz Francisco Arevalos Lane Carson Lorenza Simental</p>
<p style="text-align: center;">Food Services</p> <p>Charlene Bartlome, Head Helen Bill Pam Free Monica Kenner Marsha Lucas Lorna Waldemar Virginia Arnold</p>	

Club/Organization Advisors and Head Coaches

Athletic Director: Gordon Kerbs

Art Club: Don Sandmann

Band: Steve Floyd

B.A.D (Burley Academic Decathlon): Becca Tateoka

Baseball: Devin Kunz

Basketball (boys): Jack Bagley

Basketball (girls): Roger Caresia

Booster Club President:

BPA: Deann Campbell, Jack Bagley

BSOPP: Terry Kinkead

Cheerleaders: RaeAnne Condie

Choir: Cindy Hansen

Color Guard: Dina Erling (parent)

Competitive Speech: Richard Call

Cross Country: Kevin Green (community member)

Dance Club: Sheri Allred

Drama Club: Richard Call

District Math Coordinator: Tim Gunderson

District Science Coordinator: Barb Potthast

FCCLA: Jessica Barras

FFA: Sam Condie, Jack Garrett, Lex Godfrey

Football: Jeffery Green

Gear Up Coordinator: Heather Woodland

German Club: Corey Wilson

Golf: Mary Miller

Intramurals: Mike Hill

Orchestra: Paul Pugh

PTSO President: Heidi Smith (parent)

National Honor Society: Barb Potthast

Renaissance: David Badger

School-to-Work Program Director: Jeanne Kerbs

Senior Graduation Activities: Dan Bolingbroke

Ski Club: Carrie Carson

Soccer (boys): Wes Nyblade

Soccer (girls): Ray Sansom

Softball: Tim Campbell(tech center)

Spanish Club: Glen Allen

Stepperettes: Aubrie Heath

Student Council: Tiffany Green

Swim Club: Jeri Bosley (parent)

TADA:

Tennis: Richard Call

Track: Kevin Green (community member)

TRiO Coordinator: Luis Carillo

Volleyball: Tiffany Green

Women's Board: Adria Masoner (parent)

Wrestling: Ted Tateoka

Yearbook: Bridgit Arkoosh

ACADEMICS

Accredited School Information – Burley High School is accredited through the NWAC, a regional and nationally recognized organization that was founded in 1917. This accreditation was renewed during the 2010-11 school year through a rigorous process of self-study, hosting an outside peer evaluation team and completion of a school improvement plan and evidence of continuous school improvement. Accreditation is recognition of a high-quality and well-balanced educational program. Accredited schools meet standards that are considered essential for quality education, and the process affirms that objective conditions for quality and progress exist in the school. Accreditation attests to the potential for excellence and provides a method for BHS to show how it meets approved regional standards and thereby stands as a beacon in the community. Information about NWAC can be found at www.NorthwestAccreditation.org.

Athletic Academic Eligibility – To be eligible to participate in an extra-curricular activity, students must satisfy all eligibility requirements and adhere to any code of conduct required by that extracurricular activity. Requirements are as follows:

1. Under the **State IHSSA** policy, all athletes must have passed 6 classes (does not include released time classes) during the previous semester. **District 151** policy states that the athlete must have a 2.0 GPA the previous quarter to be eligible. **Burley High School** has set a school policy that if a student has 2 or more failing grades, he/she will be placed on academic probation for one week. After probation, the student will be placed on suspension for one week. Grade checks will run week to week. The coaches will allow the student time to work with teachers to improve grades.
2. Athletes must purchase an activity card and must pay the district's pay-to-play fee prior to the first competition.
3. Athletes must submit to mandatory drug testing before the first competition.
4. All paperwork for participation in the sport/activity must be completed and returned to the coach prior to the first practice.

Adherence to school policy, athletic code, and approved school citizenship (including satisfactory conduct, good moral character, sportsmanship, and attendance) is required. Smoking, drinking or possession of illegal substances (tobacco, beer, liquor, or illegal drugs) will automatically suspend a student from all extra-curricular activities at Burley High School. All requirements of eligibility of the Idaho High School Interscholastic Activities Association must be met for events sanctioned by the IHSAA. A copy of eligibility requirements are to be sent to parents, with a request to sign and return a form indicating an understanding of eligibility rules.

All participants in athletics are required to have athletic insurance either through the school or a family insurance program.

Advisory – Each student at Burley High School is assigned an advisory teacher. During this daily half hour period of time, students will have grade/attendance checks and be involved in character education, college preparation and guidance activities, and class projects. The advisory period will be tied to a graduation requirement for senior presentations. The allowable days missed for advisory is ten per semester because the class meets every day. Students that exceed this limit, or fail the course, will be required to complete 10 hours of school service per year.

Alternate Route to Graduation – If a student does not pass the ISAT, a state requirement for high school graduation, an alternate route has been provided. Cassia County School District has a state approved route that requires students to work in a computer-based program in the areas needed to demonstrate proficiency in math, reading, and language arts.

Block Scheduling – BHS uses a type of academic scheduling in which students have four classes per day, and each class is scheduled for a longer period of time (i.e. 85 minutes). BHS students take 8 different classes each semester, but only 4 per day. The specific daily classes rotate through a changing daily cycle. This is intended to result in more time for teaching and learning due to less class switching and preparation. It also allows for a student to take four electives, rather than two or three.

Cassia Regional Technical Center Registration – Students register with their home high school to participate in CRTC programs, many of which offer dual credit and tech-prep options through CSI. The purpose of the CRTC is to provide students an opportunity to gain profitable skills and advance their education with Professional-Technical Training. A complete list of courses offered can be obtained at the BHS counseling center, or by visiting the CRTC at 1143 West 16th Street.

Class Rank – Class rank is used to show where a student stands academically in relation to other members of his/her graduating class. The student with the highest GPA (grade point average) is number one; the student with the second highest GPA is number two, etc. Like GPA, class rank is one of several factors that colleges use in the admissions process.

College Recommended Seal – The regular diploma will allow a student to enter most colleges, but the special “College Recommended” seal goes to those who meet high standards. To receive a “College Recommended” seal, a student must complete all district and state graduation requirements as well as the following”

1. Complete all course work with a 2.5 minimum cumulative grade point average.
2. Complete six (6) math credits of Algebra 1 or above.

3. Complete six (6) credits of approved natural science.
4. Complete any two (2) of the following:
 - a. An additional math course (Algebra 1 of above).
 - b. Foreign language II or above.
 - c. Additional two (2) years of the same performing art.
 - d. Complete the same two (2) years of a Professional Tech program (agricultural, family and consumer science, business – not including Business Computer Applications, Cassia Regional Technical Center courses).
5. No more than two credits can be taken through correspondence, night school, or summer school to receive the College Recommended seal.

Credit Recovery – Credit Recovery is a program to help students recover credits they have lost in core curriculum areas. Once a student is enrolled in a Credit Recovery course, they have 18 weeks in which to complete the course. There is no charge to the student for the course as long as the course is completed on time and with a passing grade. However, there is a charge of \$50 for each additional course if the student either does not pass the first course or fails to finish in 18 weeks.

Correspondence Credit – Three units (6 semester credits) of correspondence credit may be accepted towards high school graduation. All correspondence credit must be completed two (2) weeks before graduation. Acceptance of correspondence credit shall be at the option of the Cassia County School Board within the following framework:

1. A school shall not accept correspondence credit for meeting high school graduation requirements unless there has been prior approval of the specific correspondence course.
2. No student shall be approved for a correspondence course except under extraordinary conditions or extenuating circumstances. The allowance of correspondence work in courses currently being offered by the high school should be soundly justified.
3. Correspondence courses must be taken from education institutions that are accredited by a regional accrediting agency or by the state or state board accrediting authority. Any school that publically advertises correspondence courses shall be registered with the State Department of Education before courses are sanctioned.
4. The regular credit load of a pupil plus concurrent correspondence work should be carefully scrutinized. No more than six (6) credits total shall be allowed for high school graduation.

Dual Credit Options – The term “dual credit” refers to courses taken at a postsecondary institution that applies to both the postsecondary institution and to this district’s graduation requirements. The advantages to taking dual credit include lowering tuition costs for undergraduate level college courses and graduating from college sooner. However, parents need to be aware that these courses are also more rigorous than a typical high school course. Burley High School has many dual credit courses offered through CSI. A complete list can be found in our counseling center. **Dual Credit Options at Burley High School are for juniors and seniors only.**

Emailing Teachers – When a parent/guardian is in PowerSchool and they e-mail a teacher, it will default to Outlook Express or Outlook. It defaults to the email system on the computer. PowerSchool does not have an e-mail system. It uses our GroupWise server to send out an email. Copy and paste the address of the teacher into your online email system. You can easily copy all your students’ teachers email addresses by clicking on the link (at the bottom of the page) “Email these teachers” and selecting copy, then paste into your email system’s address bar. If you do not get a response from the teachers, it may be that our security system has bumped the email into spam. This sometimes happens if email to you has not been set up from the school. Because of the amount of spam we receive daily, our firewall is tight. In the event you do not receive a response in a timely manner, please notify the school by phone and we will let teachers know to send you an initial email to open up the communication process.

Four Year High School Plan – Our counselors assist each student in developing a four year high school plan, but parental guidance is really important too. When making a four year plan, you and your student need to consider graduation requirements, college recommended courses, and career plans. If your student wants to play a sport in college, there are also athletic eligibility requirements that need to be met. Review and revise your student’s four year plan each year, making adjustments for academic performance, personal interests, revised career plans, and changes in curriculum offerings. If you ever have a question, or want to make sure that your student is on the right path, schedule an appointment with one of our BHS counselors.

Grade Point Average (GPA) – A student’s GPA is an indicator of how well that student is performing in school. It is simply the average of the student’s semester grades, starting at the freshman year. Because colleges use the GPA to help them decide whether or not to accept a student, having a high GPA can be very important. BHS faculty and staff work hard to encourage students to pay attention to it from the beginning of their freshman year. The freshman year GPA creates the baseline from which the GPA is determined. It is very hard to bring up a GPA the senior year, so students need to make sure to make their grades are good, starting with the freshman year.

Grading System – It is the policy of Cassia County Joint School District #151 that for grades three (3) through twelve (12), students’ progress and achievement shall be reported on the basis of letter grades A-Superior; B-Above Average, Good; C- Average; D-Below Average, Poor; P-Pass; F-Failure. The letter grades interpreted shall have the following numerical values:

<u>Grade</u>	<u>Scale</u>	<u>Range</u>	
A	=	4.0	93-100
A-	=	3.7	90-92
B+	=	3.3	87-89
B	=	3.0	83-86
B-	=	2.7	80-82
C+	=	2.3	77-79
C	=	2.0	73-76
C-	=	1.7	70-72
D+	=	1.3	67-69
D	=	1.0	63-66
D-	=	0.7	60-62
F	=	0	59 and Below

Plus and minus signs will be used on permanent records.

Graduation Requirements – All students graduating from Cassia County Joint School District No. 151 must meet the state graduation requirements. It has been mandated by the state of Idaho that all students be proficient in Math, Language Arts, and Reading as measured by the Idaho Standards Achievement Test (ISAT). Any information on the ISAT and the Elementary and Secondary Education Act can be found on the state website at <http://www.sde.state.id.us>.

District Requirements for Students Graduating from Burley High School

To graduate, a student must comply with the following:

1. Earn fifty-four (54) semester credits in an eight (8) period schedule.

Subject	Classes Graduating Through 2012 Credits	Classes Graduating in 2013 and after Credits
English	8	8
Math	4	6*
Speech	1	1
Science	4	6
World Area Studies	0	2
World History	2	0
U. S. History	4	2
U. S. Government	2	2
Consumer Economics	1	1
Health	1	1
Physical Education**	2	2
Humanities***	4	4
Electives	20	18
Computer	1	1
Total Credits Required for Graduation	54	54

2. Each year students can earn between 14-16 credits. This is the expectation in order to remain in good academic standing and to be on track for acquiring the 54 credits needed to graduate.
3. Any junior that participates in two or more sports, cheerleading or dance/drill, or life sports in one year and completes them satisfactorily may have the district requirement for Physical Education waived.
4. Students must pass their math classes with a C- or better in order to move to a higher level of math. Passing with a D+ or lower grade will result in the student having to retake the course in order gain a better foundation and be more likely to have success at the next level of math.
5. Credits toward graduation requirements cannot be counted more than once.

Graduation Ceremony – In order to participate in the BHS graduation ceremony, seniors must pass 7 of 9 (includes advisory) classes during the second semester. The purpose of this policy is

to help seniors keep their grade point averages at a level that will enable college entrance. Candidates for high school graduation are to review, with an appointed counselor or administrator, their entire program at the time of registration for the senior year. No student with a deficiency or incomplete grade in any course that is necessary for graduation shall be permitted to participate in the graduation ceremony.

The following requirements are also in place:

1. All students participating in the BHS graduation ceremony must wear approved dress. Boys – ties, slacks, dress shoes, collared shirts. Girls – dresses, skirts, or dress pants, and dress shoes. No flip-flops, tennis (sports) shoes, or jeans will be allowed. Failure to wear approved dress will result in the student not being allowed to participate in graduation exercises.
2. Students must attend graduation rehearsals in order to participate in the graduation ceremony.

High School Graduation – Your student needs more than a high school diploma!

Now is the right time to talk to your student about college, even if high school graduation is some years away. The choices your student makes now can affect the options available later. Studies show that students who aspire to go to college perform better in school and are more likely to reach their goals.

You are an important part of your student's college preparation team. Encourage your student to explore new activities. A variety of interests will help him/her to grow, mature, and be more prepared for what college has to offer. Talk about what your student enjoys, such as what classes and activities he/she likes or doesn't like.

Get to know your student's teachers, advisor, and counselors. Each person knows different things about your student, as a person and as a student. Share. You know best what your student can do. Encourage goal setting, starting with things that can be achieved now – like improving grades. Building on success will give your student the confidence to envision bigger goals for the future.

High School Transcript – A high school transcript is a document detailing a student's academic achievement in high school. It contains the following information:

1. Grades and credits for each course completed, beginning in 9th grade.
2. Current cumulative GPA and class rank.
3. Anticipated graduation date.
4. State and college test scores.

The official transcript has a signature, stamp or seal verifying its authenticity. An unofficial transcript is exactly the same except that it has no signature, stamp or seal. A requirement that an official transcript be submitted is typical when transferring schools or applying for colleges or scholarships. Transcripts can be obtained from our registrar, Susan Belliston, at the counseling center offices.

Letter Awards – Scholastic, Athletic, and Service Letter Awards will be based on the following:

1. **Scholastic Awards:** Students who have a cumulative grade point average of 3.8 during the first three quarters of each school year will receive a Certificate of Merit and a Letter Recognition Award. Students who subsequently qualify for the award will receive the certificate.
2. **Athletic Awards:** Students who have played a varsity sport will receive a certificate and a letter. Students who subsequently qualify will receive a pin that will represent their participation in that specific sport.
3. **Service Awards:** Students who meet the requirements for the service letter will receive a certificate and a letter exemplifying their commitment to serving the school and others. Please contact the school office for a list of criteria for receiving a service letter award.

Permanent Records – Any parent or legal guardian has the right to inspect and review any and all official school records, files and data directly related to their children including, but not necessarily limited to: identifying data, completed academic work, achievement level, attendance data, cognitive ability scores, aptitude and psychology tests, family background information, teacher or counselor ratings, and observations and verified reports of serious or recurrent behavior patterns. Each student will be allowed one personal transcript and one college transcript sent at no cost. Additional transcripts will cost \$1.00 each. Faxed transcripts cost \$5.00 per location faxed.

Senior Presentations – All Idaho seniors are **required** to complete an in-depth research paper through their English class the senior year. **Part of this requirement also includes** a presentation to a group of panelists with visual aids, and a showcase event for the community. The presentation portion of the project is prepared for and practiced through senior advisory classes. Preparation for the senior research paper portion of the presentation begins during the first semester, but students are encouraged to begin thinking about their research topic before that. In order to maintain interest for the long term, it is recommended that the topic be of major interest to the student. The senior presentation event is held on the afternoon of the first Monday in May. If you have questions or concerns, please contact your student's English teacher, advisor, counselor, or school administration.

Valedictorian, Salutatorian, and Top Ten – Students who meet the following qualifications will be designated valedictorian, salutatorian, top ten, or honor students at the time of graduation.

1. Awarded the special seal “College Recommended.”
2. Completion of eight (8) math credits and eight (8) science credits.
3. Completion of at least one honors, AP, or higher level math (College Algebra/Trig and above) course each semester.
4. Must be enrolled and a full time student at Burley High School for their senior year and receive their diploma from Burley High School.
5. Conduct must not have resulted in the student’s ineligibility to represent the school in any activity.
6. The qualifying student with the highest GPA, taken to the 4th decimal point, will be designated as class valedictorian. The next highest GPA, taken to the 4th decimal point, will be designated as class salutatorian.
7. Third quarter grades will be added into the calculation.
8. In the event there is a tie for valedictorian, the ACT score will be used to determine the valedictorian and salutatorian. The student(s) with the higher ACT score will be designated as valedictorian or co-valedictorians, and the students with the second highest ACT score will be designated as salutatorian or co-salutatorians.
9. Repeated courses will not be eligible for consideration in valedictorian and salutatorian selection.

ATTENDANCE

With the encouragement of school personnel, it is the responsibility of students and parents/guardians ensure regular school attendance. Regular school attendance, and being to each class on time, is important to success in school. The importance attached to regular school attendance is similar to the sense of responsibility that a conscientious employee feels with respect to being on the job promptly and regularly. At Burley High School, promptness and regular school attendance are considered to be workplace skills.

Bell Schedules 2011-12

Standard Period/Time

1st Period..... 8:20-9:45

2nd Period..... 9:50-11:15

11th/12th Advisory... 11:20-11:50

9th/10th Lunch 11:20-11:50

11/12th Lunch 11:55-12:25

9th/10th Advisory..... 11:55-12:25

3rd Period..... 12:30-1:55

4th Period 2:00-3:25

Friday and Holiday Early Dismissal Schedule

1st Period..... 8:20-9:40

2nd Period..... 9:45-11:05

One Lunch..... 11:05-11:35

3rd Period 11:40-1:00

4th Period 1:05-2:25

Absences – Students are expected to be in school every day that school is in session. To obtain high school credit, a student must be in attendance at least 90 percent of the days in each semester. A student having over five (5) absences, including tardy absences (3 tardies = 1 absence), in a class will not be given credit unless there are extenuating circumstances such

as prolonged illness, accidents, death of a family member, meetings mandated by the courts, etc. Documentation must be provided in each of these cases. The following regulations and procedures are thus to be enforced:

1. All absences must be a matter of record. Teachers are to record all tardies and absences, including those that occur because of school functions, in their roll books. The attendance recorded in the school data management system (PowerSchool) is considered to be the instrument of record.
2. Students are considered tardy if they come to class after the bell is finished ringing or as specified by classroom rules.
3. Absences shall be designated as school related (V), excused (E), truant (U), suspended (S), juvenile detention (D), or Pass Room – in school suspension – (P). Absences that have been excused by documentation (doctor notes, court appointment letters, funeral programs, etc.) will be shown with an (X). All absences with the exception of school related, Pass Room, and juvenile detention count toward the allowable five (5) days.
4. All absences must be excused, by telephone, before the class meets again. No written notes will be accepted. A 24-hour hotline has been established for calls, 878-6644. Please continue to call until your call is accepted by the answering machine.
5. A computer generated phone call will be made to the home phone number listed in PowerSchool upon the student's absence from school. Parents will have the option, at the time of the call, to excuse the student's absence by following the directions on the message.
6. Through PowerSchool, students and parents are encouraged to check grades, attendance, and tardies. If you do not have a login, please call the school and let us help you.
7. Any absences not cleared by a parent/guardian before the class meets again will be counted as unexcused and will result in disciplinary consequences.
8. To ensure student safety, when leaving school during the day, all students **must** check out at the main office. Parent permission must be received before the student leaves the school grounds during school hours. Truancy consequences will be given to students for failure to check and have prior parent/guardian approval. A CALL AFTER A FAILURE TO CHECK OUT WILL NOT EXCUSE THE ABSENCE.

9. Any student receiving more than five (5) absences per semester in any class must appeal for credit regardless of the reason for the absence. A loss of credit shall result if the student does not comply with the appeals process.
10. Students may be asked to explain their absences to the Appeals Committee if documentation and make-up sessions do not take the total down to the allowable five (5) days.
11. Any loss of credit shall result in the student receiving a failing grade for the course(s) in question, and this failing grade shall be so computed in determining grade point averages.
12. Students have the opportunity to make up time lost due to excessive absences. The window for the make-up sessions will be the last two to three weeks of the semester. Students will be notified of the make-up sessions. All make-up sessions will be held in the Media Center.
13. A letter will be sent to parents/guardians upon the third absence in each course, along with information about the appeals process.
14. Every third tardy will generate an absence, which may contribute to the student going over the allowed five (5) days. Additionally, the consequence for every third tardy is a week of lunch detention. Habitual tardy infractions will result in increased consequences.

Truancy- A student is considered truant (sluffing or ditching) whenever she/he is absent from school or class without prior approval of the student's parent/guardian and without checking out properly. The school and parents/guardians should be aware of all absences prior to or during the time of the absence. A student may be considered truant even though he/she misses only one class during the day. Lunch period is considered part of the school day for freshmen and sophomore students. Students who are habitually truant and are under the age of 16 will be referred to law enforcement.

Denial of School Attendance – The School Board, in compliance with Section 33-205 and 206 of the Idaho Code, has adopted the following:

“The Board may deny attendance at any of its schools, by suspension or expulsion, to any pupil who is an habitual truant, or who is incorrigible, or whose conduct is such as to be continuously disruptive of school discipline, or of the instructional effectiveness of the school, or whose presence in school is detrimental to the health and safety of other students.”

Resident Attendance and Transfers – After enrolling and attending one high school in the district, students will not be permitted to transfer to another high school in the district without prior approval from the superintendent of schools. Such approval will normally be granted immediately if the parents move from one attendance area to another. The district will accept no responsibility for transportation of any student who is not attending the high school of his/her attendance area, but will permit such change of enrollment, if requested, prior to the opening of school or during the first week of school. Admission to Burley High School from persons outside the district must be cleared through the Cassia School District Office. Students coming from an alternative school setting and seeking to enroll at BHS must first attend one successful semester at Cassia High School, keeping all the necessary rules at that school for attendance, behavior and academic performance. Students who are transferred to Cassia High School from BHS for a zero tolerance violation will not be able to participate in BHS sports/activities for at least one semester.

Released Time Programs – Religion classes are available to students who want to participate in the released time programs. No student is to be released from school to attend such a program unless approval has been granted by the school principal or her designee. Any request to attend a specific seminary or religious institution should be in writing and signed by the student's parent/guardian.

The following provisions shall apply:

1. The school shall not be involved with or responsible for maintaining records of student attendance.
2. Participation is on a purely voluntary basis, that the public school will remain in operation for the duration of the released time program.
3. Transportation to and from the release time program is not the school district's responsibility.
4. The school district shall not be liable for any injury, act, or event occurring while the student participates in such programs.
5. No credit or official recognition shall be given by the school or school district for satisfactory completion by a student of any course in a release time program for religious instruction.
6. This request is only valid upon the condition that the student regularly attends the specified named seminary or religious institution. In the event that such institution reports to the school that the student is not regularly attending, this permit shall be revoked. The

student may be placed in an alternate class and will receive an “F” for that class. Privileges for released time programs will be revoked for the next semester.

Withdrawals – Any student withdrawing from school will make all arrangements and notifications through the school main office. Parents/guardians must be present when a student is withdrawn.

AUXILIARY SERVICES

Bobcat Boosters – The Bobcat Boosters is an organization for patrons who wish to be involved in supporting athletics at Burley High School. This group meets in the BHS conference room at 7:15PM on the first Monday of each month. Contact Gordon Kerbs, BHS Athletic Director, or Tim Gunderson, Bobcat Booster treasurer, for further information.

Cars/Parking – Students parking in the BHS parking lot will need to register the vehicle with the main office. Upon registration, a BHS campus parking tag will be issued. This tag, or a similar replacement, will be good for the entire time the student attends Burley High School. Cars must be parked in designated areas, and between the marked lines. Students are not to park in the front faculty lot or circle driveway at the front of the school. Renaissance parking is by validation only, and can be obtained for \$30.00 per year. Violations of parking regulations will result in a warning sticker and a meeting with administration. Parents will be notified. A second offense will result the vehicle being towed at the owner’s expense.

The speed limit in the parking lot is 10 mph. “Squealing tires” is prohibited. Students who do not exit the parking lot appropriately may be denied parking privileges. Students are responsible for their own cars and contents while using the school parking lots. Any student involved in an accident in the parking lot may have parking privileges revoked for the remainder of the school year.

Counseling Services – The counseling service in the Cassia County School system offers a variety of services to students, parents/guardians, teaching staff, and the community. Help is offered in three main areas: assistance with academic problems, personal concerns, and vocational planning. You are always welcome to discuss your needs with a school counselor.

GEAR UP Idaho– For students in rural and economically disadvantaged areas in Idaho, inadequate academic and financial preparation can make the dream of postsecondary education seem unattainable. Over three quarters of Idaho's senior high school class of 2007 did not meet the ACT college readiness standards in the four main areas assessed (math, science, English, and reading). These students are at an increased risk of needing additional academic support through tutoring, mentoring, or remedial coursework to succeed in their first year of postsecondary education. BHS has an on-site GEAR UP coordinator, Heather Woodland. GEAR UP Idaho offers targeted early intervention services to students beginning in the 7th grade and continuing through the 12th grade to improve academic achievement and readiness for postsecondary education. BHS GEAR UP students participate in college campus visits in grades 8 and 10,

complete community service activities, and are given the opportunity to participate in the Computers for Kids (www.cfkidaho.com).

During the first two years of Gear Up, each student drafts a career plan by creating an electronic portfolio using the Idaho Career Information System. The portfolio includes career awareness, exploration, assessment, and planning activities leading to the establishment of career goals, and a high school and a postsecondary educational plan.


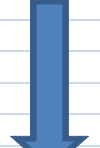
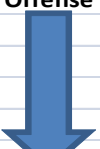

Lost and Found – All articles that are found are to be turned in to the main office of the school, and all articles that are lost should be reported as soon as possible. We encourage all students to keep valuable items at home.

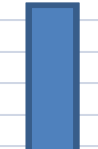

Parent Teacher Student Organization (PTSO) – The BHS PTSO meets the fourth Thursday of each month, with the exception of holidays, in the BHS Media Center. The purpose of this organization is to provide support for BHS students through activities, school improvements and scholarships. Anyone interested, please contact Tara Bagley at BHS (878-6606).

School Lunch Program - Cassia County Joint School District No. 151 operates school breakfast, lunch, and special milk programs for the benefit of the regularly enrolled students of the district and authorized adults. The programs are operated in compliance with all appropriate United States Department of Agriculture (USDA) regulations concerning the operation of food programs. Menus and information on making on-line payments are found at <http://www.sd151.k12.id.us>.

Student Led Conferences – This is an alternative approach to the traditional parent conferences that are held twice each school year. The student led conference format helps students develop important skills in assessing their academic performance and taking ownership for their high school experience. At BHS, students are supported, through their advisory classes, in conducting their own parent conferences, making self-assessments of progress in each class and compiling a portfolio of work samples to provide evidence of progress. Parents and students meet, with the advisory teacher as facilitator, to discuss student progress and make commitments for reaching future academic goals. Before or after the student/parent meeting, parents are free to meet with specific classroom teachers for further insight and discussion. If you have a special problem or crisis which will not allow you to attend the conference, please contact your student's advisory teacher.

TRiO - TRiO is a program designed to provide educational opportunity for low-income students. In 1965, Congress established a number of programs to help low-income students enter college. These programs were created under Title IV of the Higher Educational Act of 1965. BHS has an on-site TRiO coordinator, Luis Carrillo, who works with qualifying students on a weekly basis. Related programs at ISU, University of Idaho and Boise State University include Upward Bound, Educational Talent Search, TRiO Dissemination Partnership, Student Success Service, College Assistance Migrant Program, High School Equivalency Program and Multicultural Educational Opportunity. Students and parents/guardians can sign up for a conference regarding TRiO services in the counseling center.

CITIZENSHIP BEHAVIORS	
Honesty, Respect, Responsibility, Courtesy, School Pride	
FACULTY/STAFF RESPONSIBILITY	1st Offense  Teacher Warning w/Student -Explain Behavior -Explain Expectation -Explain next consequence -Document Meeting -Login in PowerSchool*
	2nd Offense  Teacher Intervention (Meeting w/ Teacher & Student) -Call Parents w/student -Alert Advisory Teacher (email, etc) -Assign Consequence (Choose one) 30 minute PM or AM detention 30 minutes work detail 30 minute lunch detention
ADMINISTRATIVE RESPONSIBILITY	3rd Offense  Office Referral -Write an office referral -Administrator set up conference ASAP -Advocacy meeting w/ Advisor & Student -1 week lunch detention
	4th Offense  Behavior Plan Set up meeting with teachers, parents and student.
Cell Phones, iPods, MP3, etc.	
*Electronic devices will be allowed only during all passing periods, during lunch, before and after school. *Absolutely NO CELL PHONES will be allowed to be used during class time. *Electronic devices being used during class time will be confiscated by the teacher and turned into administration. Parents may pick up the phone that day, or students may pick up the cell phone the following day.	
Cheating	
*1st Offense of cheating will result in a discipline referral and receiving a 0% on that assignment. *2nd Offense of cheating will result in a discipline referral and receiving up to only a 59% for that grading term. Students will still have an opportunity to pass that class for the semester and receive credit based on their effort, attitude, and productivity.	

ZERO TOLERANCE BEHAVIORS	
Zero Tolerance Behaviors include, but are not limited to Violence, Illegal Activities, Drugs, Alcohol & Tobacco. All referrals will be dealt with per local school board and state board policies.	
FOCUS BEHAVIORS	
Insubordination, Bullying, Harassment	
ADMINISTRATIVE RESPONSIBILITY	1st Offense  Administrative Intervention -Office referral from teacher -Explain behavior, expectation, & consequence -Explain next consequence -Assign PASS Room -Call parents
	2nd Offense  Formal Planning Process (Individualized) -Office referral from teacher -Assign PASS Room -Set up parent and teacher meeting
Tardies	
Students need to be to class to class on time. For every 3rd tardy, students will receive 1 week of lunch detention. Every 3rd tardy will count as 1 day absent from that class.	
Truancies	
A truancy is defined as being absent from any class without permission from the supervising teacher, administration, or parent. A student who is truant will be assigned one day in the pass room for each offense.	
Fighting	
*1st Offense is a 3-5 day suspension and the students involved will be cited by law enforcement.	
*2nd Offense is a suspension until the students involved go before a District Discipline Review Committee (DDRC) for possible expulsion, and cited by law enforcement.	

Search and Seizure - Searches of general school property may be conducted at any time. A student has the right to the privacy of his/her person. There must be reasonable cause to believe that prohibited articles are on school property before school officials undertake a search. In the event of such search and seizure:

1. The search of school property assigned to the student (lockers, desk, etc.) shall be undertaken with the student and competent witnesses being present except under extreme circumstances.
2. Illegal items that present a reasonable threat to the safety or security of the others may be taken into custody by school authorities.
3. Items which disrupt or interfere with the educational process may be removed from the student's person.
4. Tobacco, lighters, OTC drugs, Pep Spice, or similar items and substances not appropriate for minors, including drug paraphernalia, will be confiscated and **school consequences for possession of these items will apply.**

BURLEY HIGH SCHOOL EXPECTATIONS FOR STUDENTS

Dress – Burley High School is a work place environment. Anything that is deemed a disruption of the educational process will not be allowed.

1. Hats and head coverings will not be worn inside the building. Changes to this rule will be approved by administration.
2. No tank tops, double tank tops, or cropped (half) tops are to be worn. No pajamas. No undergarments exposed. No low cut shirts or exposure of undergarments or skin between pant and shirt. No baggy clothing is allowed. No shirts with inappropriate language or inferences that promote illegal activities will be allowed in school. Chains or bandanas are not allowed. White and/or green bandanas may be worn as approved by administration for special events such as spirit week. Shoes or sandals must be worn. No bedroom slippers are allowed at school.
3. Shorts, skirts, and slacks/levis must be modest. Modest is defined as not showing undergarments or skin from waist to fingertips. Modest length is defined as at least fingertip length. All holes in clothing must be patched or mended.
4. No gang identification or attire is allowed.

Cell Phones/iPods- Cell phone and MP3/iPod use will be allowed before school, during passing times, and at lunch. They will not be allowed at all during class. If the device is confiscated during class, parents will be required to pick it up after school or the student may pick it up the following day. Habitual abuse of this policy will result in additional school consequences.

Cheating (Academic Dishonesty) – On the first offense of a student cheating incident, the student will receive a zero for that particular assignment. If there is a second offense, the student will receive a failing grade for that class.

Initiation and Installation – There will be NO initiation in clubs, organizations or classes. Installation ceremonies are to be approved in advance by school administration and must be on a refined level.

Public Display of Affection – PDA is defined as kissing, necking, prolonged hugging (more than 3 seconds) and other public displays of affection that would not be acceptable in a workplace environment. Students who act inappropriately will be referred to administration for consequences and/or a meeting with parents/guardians.

Visitors – Parents and patrons are urged to visit the schools. Immediately upon arrival at the school, visitors need to contact the main office and receive a guest pass. **Student visitors are not allowed during the school day.** This restriction is due to past social interruptions, space availability, insurance requirements, student safety procedures, and legal liability.

FUNDS

All funds of each class or organization will be deposited in the proper high school account immediately upon acquisition. All organizational funds belong to the organization and in no way bear relation to the individual.

Fees – Fees will be collected on registration day as well as during the school day when school starts. Activity cards and yearbooks may be purchased anytime during the school year. Yearbook prices go up after Christmas break, so you may want to purchase yours prior to that time.

The fees are as follows for Burley High School Students:

Activity Fee*	\$35.00
Registration Fee	\$26.00
Art Fee	\$10.00 (per semester)
Drama Fee	\$10.00
Spanish for Spanish Speakers	\$ 5.00
AG Fee	\$40.00
Yearbook** starting at	\$50.00
Renaissance Parking Space Rental	\$30.00
Athletic/IHSAA Participation Fee.....	One Sport	\$60.00
	Two Sports	\$100.00
	Three Sports	\$125.00

*All students involved in IHSAA activities must purchase activity cards.

**Yearbooks are optional. There are add-on items that will make the price vary.

Senior Class Funds- All funds in the account of a graduating class shall revert to the student body fund of the high school at the close of the school year. All bills must be paid and all deficits shall be made up by contributions from the class members before graduation.

Unpaid Bills – As a further condition of graduation, and as a condition of issuance of a diploma or certificate, or as a condition for issuance of a transcript, all indebtedness incurred by a person when he or she was a student must be paid. Furthermore, all books or other instructional material, uniforms, athletic equipment, advances or loans, or other personal property of the school district borrowed by the person when he or she was a student of the district must be returned. The payment of fees may be excused upon an adequate showing of financial need.

OFFICE PROCEDURES

Burley High School office staff is here to help students. In order to be more effective in this role, please adhere to the following guidelines:

1. Students will only be called out of class for messages that are an emergency. Only parent/guardians can request to talk to their student.
2. Parents are asked to check in at the main office and obtain a visitor's pass. Only parents or legal guardians will be allowed to check students out of school.
3. If it is necessary to see a student, office personnel will go to the classroom and bring the student to the main office. Students and parents should not go to classrooms to get students.
4. In case of an emergency, please notify the main office as soon as possible of address or phone number changes or incorrect information listed on student report cards or in PowerSchool. An emergency contact should be on file in case the parent/guardian cannot be reached.

ORGANIZED ACTIVITIES

Assemblies

1. All students are expected to attend all assemblies and conduct themselves in an appropriate manner. Failure to attend without proper checkout procedures will result in an unexcused absence.
2. All performances and skits should be free from any reference to alcohol, drugs, or sex.
3. Inappropriate action could result in suspension from school and possible loss of privileges.
4. Appropriate behavior for anyone who attends a performance, assembly or meeting in the King Fine Arts Center is required. This includes keeping feet on the floor, no food, and no beverages.

BHS STUDENT GOVERNMENT 2011-12

<p style="text-align: center;">Student Body Officers</p> <p style="text-align: center;">President, Hannah Stanger Vice President, Erica Bagley Secretary, Kaitlin Caverly</p>
<p style="text-align: center;">Senior Class Officers</p> <p style="text-align: center;">President, Michael Sanchez Vice President, Antonio Ramirez Secretary, Miguel Contreras Senator, Shanice Gerhardt</p>
<p style="text-align: center;">Junior Class Officers</p> <p style="text-align: center;">President, Eddy Rosales Vice President, Alex Del Toro Secretary, Jolie Allred Senator, Sydney Yoshida</p>
<p style="text-align: center;">Sophomore Class Officers</p> <p style="text-align: center;">President, Elyse Godfrey Vice President, Natalie Willes Secretary, Ivonne Guadarrama Senator, Maria Mojica</p>
<p style="text-align: center;">Freshmen Class Officers</p> <p style="text-align: center;">President, Will Meyer Vice President, Jordyn Greco Secretary, Jackie Hamblin Senator, Kelby Dayley</p>

Student Government Advisor: Tiffany Green

ORGANIZATIONS/CLUBS

Academic Decathlon – The Academic Decathlon Team is made up of students who participate academically in regional, state, and national competitions. The team members are serious A, B, and C students selected by application and teacher recommendation. B.A.D. (Burley Academic Decathlon) members send a clear message to every student on campus that success is attainable by hard work and commitment, regardless on one's grade point average.

Art Club – The purpose of the Art Club is to promote a better appreciation of art and its importance in modern society. To become a member, a person must be a current art student and show an interest in the visual arts.

BSOPP – Burley Special Olympics Partners Program is designed to bring high school students and Special Olympians together to create a bond of respect and friendship which will make Special Olympians more aware of their own worth and high school students more understanding of students with special needs. Sharing social activities as well as Special Olympic preparation and competitions are the primary objectives of this organization.

Bel Cantos – Bel Cantos is a select choir with the aim of learning many and varied types of music. These range from contemporary to classical, with most emphasis on classical. Students must audition with the director in order to be considered for membership. It is not necessary to be a musician in order to audition; however, any past musical experience will be helpful. Although the class is basically a performance-oriented class, the students also learn a great deal about musicianship. Many performances are given each year.

Bobcat Staff – The Bobcat is the name of the yearbook of Burley High School. It tells the story of the school year through photographs and words. The Bobcat contains sections devoted to student life, organizations, classes, and school activities. The yearbook class produces the Bobcat. Editors are selected by the advisory, the staff, and the principal. Assistant editors are named as needed. Students who wish to join the staff must submit an application and be approved by the Bobcat advisor.

Business Professionals of America – BPA is a national vocational organization for students enrolled in business classes. The organization stresses leadership and essential characteristics of the successful worker. The members participate in regional, state, and national activities as well as local projects. The members also compete in various business contests on the regional, state, and national level.

Cheerleaders – The BHS Spirit Squad consists of varsity, junior varsity, and freshmen members chosen by special judging procedures at the previous spring tryouts. In addition to practicing during the summer, the squad meets as a class to create and perfect cheers, dances, pep assemblies, etc. The goal of the squad is to promote school unity and spirit.

Color Guard – The color guard is a team that uses props, most often flags, as they perform contemporary modern dance. Members of the BHS color guard team march along with their fellow marching band members during football games as well as various competitions. After

marching season, the color guard will perform at several basketball games. Color guard is a one-semester class.

Dance Club – The dance club encourages all BHS students to participate in various types of dance. This group meets weekly, after school, under the direction of an advisor. It is open to anyone who wishes to join.

FFA – The FFA organization is an integral part of high school agricultural sciences instruction. It provides students with the opportunity to develop leadership skills, compete with others in various agricultural skills, and receive travel opportunities. There are requirements the students must meet in order to join this international organization.

FCCLA – Family, Career and Community Leaders of America is the student organization that encourages personal growth, teaches career preparation, and fosters family and community involvement.

German Club – The German Club promotes the learning of German culture and language. This club is open to anyone wishing to join and features several annual events including an Oktoberfest in the fall and a trip to a German restaurant in the spring. The German Club has a president, vice president and secretary who are elected by club members.

Drama Club – The Thespian Society was founded to encourage participation in high school dramatic productions. To be admitted into the club, a person needs to earn points that are received from acting in plays, participating on production staffs, or participating in declamation activities.

Intramural Sports – The purpose of this lunchtime activity is to help students be involved in athletics even if they are not part of an organized team at BHS. Throughout the year various sports are played during lunchtime. Students organize their own teams and championship games are played.

Jazz Ensemble – The Jazz Ensemble is an audition-only group with membership drawn from the Concert Band. The Jazz Ensemble generally performs in two concerts and three jazz festivals each year. This is a year-long class.

National Honor Society – NHS is a national organization comprised of students who have a GPA of 3.5 or higher. The purpose of this organization is to encourage academic excellence. Entrance into the club is by invitation, and all members are required to take specific advanced classes. The club holds parties, sponsors activities, and raises money for scholarships given to NHS seniors.

Rodeo Club – The Rodeo Club at BHS is organized for the purpose of promoting rodeo participation. Members compete as a team in National High School Rodeo Association approved rodeos where they accumulate points which enable them to participate in state and national finals competitions. Members must provide their own equipment, transportation, and entry fees.

Spanish Club – The purpose of the Spanish Club is to get a better understanding of the Hispanic culture, not only in school but in the community as well. The goal is to keep former and current Spanish class students active in the club’s cultural and language enhancement activities.

Stepperettes – Stepperettes is a dance/drill team whose purpose is to perform at athletic and civic functions and to represent BHS at dance/drill team competitions. Members are selected for their dance ability, poise, personality, willingness to cooperate. Grades are also a consideration. Routines are taught and perfected during a regular class; however additional practices are also expected.

Student Council – Student Council is a class (Leadership) comprised of the Student Body and Class Officers. Elections are held for these positions each spring. The BHS student council members organize activities for the student body and promote school involvement and school spirit. It acts as a liaison between students and school administration, and performs such tasks as will enable the school to run effectively and pleasantly. All student council members must be enrolled in the Leadership class. This class is graded on attendance, participation, and adherence to the Student Council Code of Conduct.

Swim Club (Mini-Cassia Swim Team) – Swim Club is open to any student wishing to participate. The group meets regularly during the summer and participates, along with other Mini-Cassia members, in local, regional, and state meets. Participants who qualify and participate in the state meet are eligible for an athletic letter.

Teens Against Drugs and Alcohol – TADA is a club that promotes drug and alcohol abstinence and offers alternative ways of having fun. It is also service oriented and encourages community involvement. This club is open to all BHS students.

Women’s Board – Women’s Board meets monthly. Activities are planned that teach life skills, shares talents, promotes service to the community, and provides positive mentoring to female BHS students.

PARENT AND STUDENT RIGHTS

District Policy – Specific District Policies can be found on the web at http://www.sd151.k12.id.us/board_policy/board_policy.htm for review in the entirety, including the FERPA policy, immunization information, and media disclaimer. The Parent Involvement Policy is listed in both English and Spanish at <http://www.sd151.k12.id.us/schools/BHS>.

Grievance Procedure for Patrons/Students – Joint School District No. 151 encourages input from its patrons and students. Patrons/students have the right to be heard if a grievance should occur. The process below is recommended for any complaint that you feel needs addressed by school district personnel.

1. **Step One** – An aggrieved patron shall first discuss the grievance with the building principal or supervisor with the objective of resolving the matter informally. The

informal discussions may also involve teachers and any other personnel involved, including the superintendent.

2. **Step Two** – If the aggrieved patron is not satisfied with the disposition of the grievance at Step One, then a written grievance shall be presented to the principal or supervisor. The principal shall, within five (5) days after receiving the written grievance, render his/her decision and rationale in writing to the aggrieved person. If the grievance involves an employee of the school district, the employee shall be notified of the grievance and allowed the opportunity to attend any meetings and given the chance to speak to the grievance and to have representation.
3. **Step Three** – If the aggrieved patron is not satisfied with the disposition of the grievance at Step Two, then within five (5) school days after receiving the written decision, a written grievance shall be presented to the superintendent of schools. The superintendent shall, within five (5) days after receiving the written grievance, render his/her decision and rationale in writing to the aggrieved person. Copies shall be sent to the principal and any other people involved in the grievance.
4. **Step Four** – If the aggrieved patron is not satisfied with the disposition of grievance at Step Three, then the patron may file the grievance with the school board. The grievance shall be in writing and submitted to the school board not less than three (3) days prior to a regular school board meeting. Duplicate copies shall be sent to the principal and the superintendent. At the option of the board, they may handle the grievance at a regular school board meeting or arrange for a special meeting.

Student Rights and Responsibilities – In the process of educating students for responsible citizenship and developing an appreciation for an understanding of our representative form of government, the school must provide opportunities for students to acquire these qualities. At the same time the school administration has an obligation to create a favorable setting in which the differing views of students, faculty, school board, parents/guardians, and community can be presented in such a way as to assure optimum learning for students. Constitutional and statutory interpretation by courts has made more explicit the rights of young people under the Constitution of the United States.

With this background in mind, the School Board has enacted the following policy concerning the rights and responsibilities of students in the District. It is the intent of the Board to demonstrate respect for the rights of the student and to require students to accept their responsibilities toward others and the school community.

Just as students have rights and responsibilities, so do those who are charged with operating the school. School administration and faculty are obligated to maintain conditions favorable to the learning process and free from disruptive influences. Consideration is hereby given to the protection of all members of the educational community in the exercise of their rights and duties.

It shall be the policy of Joint School District No. 151 to encourage student conduct that will promote good health, reasonable standards of behavior, effective citizenship, and a positive atmosphere for learning. Students on school grounds or in places under the school jurisdiction are expected to abide by the rules which are established to achieve these objectives.

Admission to the schools of the District carries with it the presumption that the student will conduct himself/herself as a responsible member of the school community. This includes the expectation that the student will obey the law, adhere to the policies of the District, and comply with rules and regulations implementing these policies. In addition, the student is expected to safeguard the property of the school and to respect the rights and privileges of others in the school community.

In accord with his/her level of maturity, each student is expected to accept the responsibility of his/her own conduct. In order to accomplish the educational purposes of Joint School District No. 151 in an effective school environment, the Board has approved a set of rules covering student rights and responsibilities. When violations of these rules occur, the school is authorized to take appropriate action designed to insure more responsible behavior on the part of the student. When violations of the laws of the United States and the State of Idaho and/or its subdivisions are also involved, the school may refer such matters to parents, legal guardians, or appropriate civil authorities.

Student Expression – Freedom of expression is an inherent constitutional right and is provided for in the school program. The right of free speech does not include the right to disrupt the educational process. When such disruption occurs, the student shall be subject to disciplinary action. A student has rights in the context of this statement insofar as he/she is a duly enrolled student of a particular school in District 151. Orderly procedure for student expression includes the following:

1. Students are entitled to present their personal opinions insofar as these expressions do not disrupt the educational process.
2. The student who publishes and/or distributes written or duplicated materials on the school premises is responsible for its content. Such material must bear identification as to the author, also the publishing agency and/or distributing organization.
3. The distribution of such material must take place at a reasonable time and location approved by the principal or his/her designee, and must not interfere with the orderly school process.
4. Such material must be free of libel, obscenity and defamatory statements against persons.
5. A student in his written or oral expression shall not advocate or encourage the commission of crime.
6. Commercial solicitation is not student expression. It may be conducted only as authorized by Board policy and District regulations (Policy 1026 and Policy 1028).

Freedom of expression applies also to student dress and appearance, provided that they do not cause disruption to the educational process or present health or safety problems.

Assembly – Students have the right of peaceful assembly in school facilities generally available to the public at convenient hours that do not conflict with school functions or require staff on duty beyond regular hours, provided that such assembly shall:

1. Be conducted in an orderly manner.
2. Not interfere with the educational process.
3. Not impede the free movement of traffic.

When students participate as members of approved student body organizations, they shall assemble as authorized by the principal or his/her designee.

Discrimination – No student shall be discriminated against by reason of race, religion, sex or ethnic origin.

Hearings – In order to maintain a school atmosphere which is conducive to learning and which ensures the educational rights of each student, the reasonable exercise of authority by school officials is a necessity. In fulfilling this duty, the schools recognize the need for a fair and reasonable procedure in order to assure each individual of his/her rights. The following statements are set forth to accomplish these goals:

1. Faculty and administration shall make every effort informally to resolve student disciplinary problems at the earliest indication that a problem exists. They shall utilize all District resources to achieve this goal in cooperation with the student and his/her parents/guardians.
2. In the event that a charge which could involve formal suspension or expulsion of a student remains unresolved, the student shall be informed of his/her right to a hearing at a specified time and place; the hearing is to occur in the presence or absence of the student. If the student does not wish a hearing, he/she must affirmatively waive his/her right in writing.
3. When the hearing is held, it shall be governed by the following rules:
 - a. The hearing authority shall be the principal unless another district administrative staff member is agreed upon by either the student or parent and principal.
 - b. Written notice of charges against a student shall be supplied to the student and his/her parent or guardian.
 - c. Unless there is a good cause for variance, the hearing shall be scheduled not less than two days nor longer than six days from the date of the request of either party for such a hearing.
 - d. The student, together with his/her parent or guardian, may be present and may be represented by legal counsel.
 - e. A student or his/her representative shall be permitted to observe evidence presented against him/her and to cross-examine any witness.
 - f. The student may present his/her version of the facts and may call witnesses in support of his/her evidence.
 - g. A written summary of the testimony shall be kept of the hearing.
 - h. The hearing authority shall render a decision within a reasonable amount of time and shall make a statement of disciplinary action taken, if any.
 - i. The findings of fact shall be reduced to writing and sent to the student and his/her parent or guardian.
 - j. The student and parent/guardian shall be informed of their right to appeal the decision to the appropriate appellate authority, which taken in order generally includes the superintendent of schools and the Board of Education.
 - k. An appeal reaching the Board of Education may be decided from the record taken at the school hearing. If no record is available, the Board shall grant a de novo (new) hearing on the appeal.

1. All staff members in the exercise of their authority shall adhere to the principles and procedures set forth in this section.

POWERSCHOOL

Go to the district website, <http://www.sd151.k12.id.us>. On the left hand side of the screen you will see, in the menu, “Parents & Students.” Click on this bar for a drop down menu. Click on “PowerSchool Directions for Login” to get step-by-step directions on how to access your student’s BHS academic and attendance records. If you do not know your login information, please do not hesitate to call the BHS main office for assistance.

SCHOOL FACILITIES

Public property should be respected as private property. Responsibility for damage to said property is to be fully assumed by the persons or person involved. School equipment, pianos, or other furniture will not be moved unless a faculty member is present during the entire time it is being moved.

Borrowed Equipment- Borrowed equipment is to be checked out and returned to its proper place immediately upon completion of the project for which it is used. Faculty sponsors will be held responsible for school equipment, which will not leave the building without prior administrative approval.

Computer Labs

1. Students are not to be in the computer labs without teacher permission. A faculty member should be in the lab while students are using the computers.
2. No food or drink is allowed in the computer labs.
3. No games will be played in the computer lab without the supervisor’s permission.
4. Students and teachers must have an “Internet Use and Responsibility Contract” on file at Burley High School before use of the internet/network is permitted. Student contracts must have the student’s signature along with the signature of the parent/guardian.

Decorating - Decoration and clean up will not be legitimate excuses for missing classes. Special consideration may be allowed upon approval of advisor and administration for the day of an activity. Each organization is responsible for cleaning on the day following an activity, with permitted postponement over holidays and Sundays to the first day immediately following. Decorating should follow state code. An advisor must be present when decorating.

Lockers

1. Each student will be assigned a locker at the beginning of each school year. The student and only that student is expected to remain in the assigned locker. Students failing to clean their lockers or who damage lockers will be assessed a minimum fee of \$5.00.
2. Students are encouraged to lock their lockers at all times. The school is not responsible for stolen items.

3. Students are encouraged not to keep money or valuables in their lockers. The school is not responsible for lost or stolen valuables.
4. Lockers are school property and with reasonable suspicion may be searched.

Media Center Rules – A student may check out two books at a time for a period of two weeks. Books must be returned or renewed on or before the due date in order to avoid a ten cent per day late fee. Students are responsible for damages to media materials they have checked out. Reference materials and magazines may not leave the library except by special permission. Violation of library rules may result in a suspension of library privileges.

Supervision

1. Students are to be supervised at all times that they are in the building or on an activity or practice that is sponsored by the school or an organization of the school.
2. Students are not to be in the building without faculty supervision.

SPECIAL EDUCATION SERVICES

The Cassia County School District participates in a number of programs which provide help and support for students with special learning needs. A listing and brief explanation of these programs is listed below. For more information or to obtain the services provided by the school, please contact the principal or a counselor.

Migrant Education – The program is designed to help migrant students overcome educational disruption, cultural and language barriers, social isolation, various health-related problems or other factors that may inhibit the ability to do well in school.

Limited English Proficiency (LEP) – This program is designed to provide academic support for limited English proficient students in order for them to meet the same high standards expected of all students.

Special Education – Education, instruction, and/or speech-language therapy designed to meet the unique needs of students, ages 3-21, with learning, behavior, speech, hearing, vision, and/or physical disabilities.

TRANSPORTATION

All transportation for organizations must be approved and arranged by school administration. Students will return by the same transportation that they use to attend functions unless prior permission is secured.

Bus Regulations – The buses run on a schedule. Be on time. (From the State Department of Education.) Remain seated until the bus stops to unload; after the bus is unloaded, wait for the signal from the bus driver if it is necessary to cross the road – then cross the road in front of the bus. The first student who crosses the road shall check carefully for the group following before

going across the roadway. Be careful in approaching bus stops; always walk on the left, toward oncoming traffic. Be on time for the bus. Load and unload the bus one at a time. Reach assigned bus seat without disturbing other students; remain seated while the bus is moving. Obey the bus driver's suggestions promptly and cheerfully. Help keep your school bus clean and sanitary. Remember that loud talk or unnecessary confusion can momentarily divert the driver's attention and may result in a serious accident. Keep head, arms, and hands inside the bus at all times. Be courteous to fellow pupils, bus driver, and patrol captains (if used). Remember we are all working for safety. Treat school bus equipment as you would treat the valuable furniture and possessions in your own home.

Students are not to get off the bus except at transfer points or points of destination. An unruly passenger will be refused transportation the following morning and from then until he/she makes satisfactory amends with the driver. Students are to get on the bus quietly and without pushing or shoving.

"A" AND "B" DAYS FOR THE 2011-2012 SCHOOL YEAR

August 29 First Day of School

"A" DAY		"B" DAY		"A" DAY		"B" DAY	
08-30		08-31		01-13		01-16	
09-01		09-02		01-17		01-18	
No School				01-19		01-20	
09-06		09-07		01-23		01-24	
09-08		09-09		01-25		01-26	
09-12		09-13		01-17		01-30	
09-14		09-15		01-31		02-01	
09-16		09-19		02-02		02-03	
09-20		09-21		02-06		02-07	
09-22		09-23		02-08		02-09	
09-26		09-27		02-10		02-13	
09-28		09-28		02-14		02-15	
09-30		10-03		02-16		02-17	
10-04		10-05		No School		02-21	
10-06		10-07		02-22		02-23	
10-10		10-11		02-24		02-27	
10-12		10-13		02-28		02-29	
10-14		10-15		03-01		03-02	
10-16		10-19		03-05		03-06	
10-20		10-21		03-07		03-08	
10-22		10-23		03-09		03-12	
10-24		10-25		03-13		03-14	
10-26		10-27		03-15		03-16	
10-28		10-31		03-19		03-20	
11-01		11-02		03-21		03-22	
11-03		No School		No School			
		11-07		04-02		04-03	
11-08		11-09		04-04		04-05	
11-10		11-11		04-06		04-09	
11-14		11-15		04-10		04-11	
11-16		11-17		04-12		04-13	
11-18		11-21		04-16		04-17	
11-22		11-23		04-18		04-19	
No School		No School		04-20		04-23	
11-28		11-29		04-24		04-25	
11-30		12-01		04-26		04-27	
12-02		12-05		04-30		05-01	
12-06		12-07		05-02		05-03	
12-08		12-09		05-04		05-07	
12-12		12-13		05-08		05-09	
12-14		12-15		05-10		05-11	
12-16		01-02		05-14		05-15	
01-03		01-04		05-16		05-17	
01-05		01-06		05-18		05-21	
01-09		01-10		05-22		05-23	
01-11		01-12		05-24			

May 25 - Last Day of School

Burley High School
Student Calendar
2011-2012

August

10-11	Registration 8:00 AM-2:00 PM
22-23	Professional Development Days
24	District Mtg AM
25	Building Mtg AM
29	School Starts (Orientation Day)
30	11th & 9th Class Meetings
31	12th & 10th Class Meetings

September

10	ACT Test
13	11th & 9th Class Meetings
13	Block Party
14	12th & 10th Class Meetings
15	FFA Chapter Meeting - Advisory
19	FFA Opening social 6:00 pm Burley High School
26-30	Homecoming Week
27	FFA District Soils/Range Jerome
30	Homecoming Game

October

1	Homecoming Dance
1	FFA Registration for State Soils/Range Due
4-5	Class Meetings
4	FFA Creed Night
11	FFA State soils/ Range Burley
12	PSAT Test
19-22	FFA National Convention
20	FFA Chapter Meeting - Advisory
22	ACT Test
28	End of 1st Quarter
29	Sadies Dance

November

- 1 FFA Degree Night
- 3 Student Led Conference 4:00 PM - 9:00 PM
No School--Student Led Conference 7:00 AM - 9:00 AM
- 4 AM
- 8-9 Class Meetings
- 11 Veteran's Day Assembly
- 17 FFA Chapter Meeting - Advisory
- 18 Ag Mechanics CDE 10 am Oakley
- 21 Mr. BHS
- 23 Early Dismissal for Thanksgiving Break

December

- 6-7 Class Meetings
- 10 ACT Test
Early Morning Make Up Time 6:30 AM - 8:00 AM
(Media Center)
- 12-16 (Media Center)
- 15 FFA Chapter Meeting - Advisory
- 15 FFA State Degree Test in Chapters taken before 5 pm
- 16-Jan-01 Christmas Break

January

- 2 School Resumes
Early Morning Make Up Time 6:30 AM - 8:00 AM
(Media Center)
- 2-6 (Media Center)
- 3-4 Class Meetings
- 6 Mid Winter planning
Saturday School Make Up Time 9:00 AM - 3:00 PM
(Media Center)
- 7 Early Morning Make Up Time 6:30 AM - 8:00 AM
(Media Center)
- 9-10 (Media Center)
Finals Week (**Monday 2/4, Tuesday 2/4, Wednesday 1/3, Thursday 1/3**)
- 10-13 (**Monday 2/4, Tuesday 2/4, Wednesday 1/3, Thursday 1/3**)
- 11 Appeals Due
- 13 Appeals Committee at 2:00
- 16 2nd Semester Starts
- 19 FFA Chapter Meeting - Advisory
- 23 Cenaurussa Day on the Hill

February

- 6 FFA State Degree Sifting Raft River 9 am
- 7-8 Class Meetings

- 11 ACT Test
- 15 National FFA Scholarship apps DUE
- 16 Preference Assembly
- 16 FFA Chapter Meeting - Advisory
- 18 Preference Dance
- 20 President's Day - No School
- 20-25 National FFA week
- 22 FFA Drive Your Tractor To School Day

March

- 6-7 Class Meetings
- 7 FFA BYU-I Rendezvous
Business Professionals of America - State
- 8-10 Competition
- 13 FFA Chapter Banquet
- 15 FFA Chapter Meeting - Advisory
- 16 End of 3rd Quarter
- 22 Student Led Conference 4:00 PM - 9:00 PM
No School--Student Led Conference 7:00 AM - 9:00
AM
- 23 AM
- 26-30 Spring Break

April

- 10-11 Class Meetings
- 11 FFA State Floriculture CDE CSI 4 pm
- 14 ACT Test
- 14-Nov FFA State Leadership Convention TF
- 19 FFA Chapter Meeting - Advisory
- 21 Prom
Business Professionals of America - National
- 24-29 Competition
Early Morning Make Up Time 6:30 AM - 8:00 AM
- 30-May-04 (Media Center)

May

- 1-2 Class Meetings
- 7 Senior Presentations (Dismissal at 11:50)
Early Morning Make Up Time 6:30 AM - 8:00 AM
- 7-11 (Media Center)
- 9 AP Calculus Test
- 10 AP English 12 Test
- 11 AP US History Test

- 12 Saturday School Make Up Time 9:00 AM - 12:00 PM
(Media Center)
- 14-18 Early Morning Make Up Time 6:30 AM - 8:00 AM
(Media Center)
- 14 Awards Night
- 15 Morning AP Government
- 15, 16, 17, 21 Seniors EOCs
- 16 Senior Appeals Due by 3:30
- 17 Senior Appeals Committee
- 17 FFA Chapter Meeting - Advisory
- 17-19 Geology - Yellowstone Trip
- 18 Senior Lagoon Trip
- 18 Saturday School Make Up Time 9:00 AM - 12:00 PM
(Media Center)
- 19 Baccalaureate 7:00 PM
- 20 Yearbook Signing
- 21 Seniors Last Day
- 22-25 9th-11th grade EOCs
- 22 Appeals Due for 9th-11th grades by 3:30
- 22 Graduation Practice at 9:00 AM
- 23 Graduation Practice at 9:00 AM
- 23 GRADUATION 7:00 PM
- 24 Appeals Committee for 9th-11th grades at 2:30

June

- 9 ACT Test