

To Set up Parent Access to PowerSchool

When parents log in to PowerSchool at <http://pschool.sd151.k12.id.us/public/> they will see the screen shown below. They will need to click on Create Account.

The screenshot shows the PowerSchool Parent Logon page. At the top is the PowerSchool logo. Below it are two main sections: 'Login' and 'Create an Account'. The 'Login' section has fields for 'User Name' and 'Password', a 'Submit' button, and a link for 'Having trouble logging in?'. The 'Create an Account' section contains a paragraph of text explaining the account creation process and a 'Create Account' button. An arrow points from a callout box labeled 'Click on Create Account' to the 'Create Account' button. At the bottom left, there is a Pearson logo and copyright information: 'PEARSON Copyright© 2005 - 2010 Pearson Education, Inc., or its affiliate(s). All rights reserved. www.PearsonSchoolSystems.com'.

The screen shown below is what will come up after clicking on Create Account. The parent will need to fill out the top part of the screen. They will create their own User Name and password in the top half of the screen. In the bottom half of the screen, they will enter the student's name (exactly as it appears in PowerSchool), the Access ID (which was the Parent's login ID—ANY LETTERS MUST BE UPPER CASE) and the Access Password (which was the Parent's password—MUST BE UPPER CASE). They will need to select the relationship they are to the student. They can enter all of their student's names (all students in Cassia Co. Schools), Access ID, Access Password and relationship. Then click on enter.

The screenshot shows the 'Create Parent/Guardian Account' page. It is divided into two main sections: 'Create Parent/Guardian Account' and 'Link Students to Account'. The 'Create Parent/Guardian Account' section has fields for 'First Name', 'Last Name', 'Email', 'Desired User Name', 'Password', and 'Re-enter Password'. A callout box on the right says 'Parents create their own User Name and password.' The 'Link Students to Account' section has a heading 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account' and a table with 7 rows. The table columns are 'Student Name', 'Access ID', 'Access Password', and 'Relationship'. Each row has input fields for the first three columns and a dropdown menu for the 'Relationship' column. A callout box on the right says 'Enter each student's name, the Parent Access ID, the Parent Access Password and Relationship—USE UPPER CASE for any letters in the Access ID and Access Password.' At the bottom right of the form is an 'enter' button.

Student Name	Access ID	Access Password	Relationship
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	- Choose <input type="button" value="v"/>
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	- Choose <input type="button" value="v"/>
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	- Choose <input type="button" value="v"/>
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	- Choose <input type="button" value="v"/>
5. <input type="text"/>	<input type="text"/>	<input type="text"/>	- Choose <input type="button" value="v"/>
6. <input type="text"/>	<input type="text"/>	<input type="text"/>	- Choose <input type="button" value="v"/>
7. <input type="text"/>	<input type="text"/>	<input type="text"/>	- Choose <input type="button" value="v"/>

The following screen will appear after the parent has successfully created the account. Parents can then log in using their new User Name and Password that they created.

Parent Logon - PowerSchool Parent Access - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites

Address <http://pschool.sd151.k12.id.us/public/home.html?newaccount=true> Go Links Convert Select

PowerSchool

Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.

Login

User Name

Password

[Having trouble logging in?](#)

Submit

Parents use their new User Name and Password that they created. **(This is case sensitive)**

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